

# Address Change Request Form

BOROUGH OF BRADLEY BEACH  
TAX AND SEWER UTILITY  
701 MAIN STREET  
BRADLEY BEACH, NJ 07720

Telephone: 732-776-2999 ext.1025      Fax: 732-775-1782

In order to protect your account from fraud, we request that the property owner make requests for address changes in writing. Please fill out this form and return it to the Tax Office as soon as possible. For your protection, the owner's name can only be changed if we receive a copy of a recorded deed. If someone other than the owner's name is to appear in the address, put C/O after the owner's name. The name is restricted to 1 line of 35 characters and the address is restricted to 2 lines of 25 characters, not including the zip code. This address will be the official mailing address for almost all municipal mailings such as property tax & sewer utility billings and variance notices.

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NEW Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Printed Property Owner's Name

\_\_\_\_\_  
Phone # (for assessor/collector use only)